

## 10/19/14 Christ Church vestry meeting minutes

**Those present:** Frank Ford, Deacon Janis Hansen, Ashley Pairitz, Nick Pairitz, Debra McNeil and Don Snyder

I. Meeting began at 11:45am with the invocation by Deacon Janis Hansen

### II. Approval of last meeting's minutes

\*Nick Pairitz moved to approve last meeting's minutes as amended and emailed to the vestry prior to today's meeting

\*Don seconded

### III. Reports

a.) The deacon presented the clergy report \* see handout included with this meeting's minutes

b.) Senior Warden Frank Ford reported that he is currently working on the 2015 budget for Christ Church as well as the stewardship solicitation letter for 2015 pledging.

Frank went over the names on the most recent supply priest list provided to him (dated 2012) and has found that none are available to provide service to Christ Church for the winter of 2015. He intends to speak with Cannon Chris Roberts about him providing Eucharist Service once a month. It is expected that we will have lots of morning prayer services over the winter.

c.) Junior Warden Don Snyder got the vent installed from dryer to the basement in the rectory but still needs to install a lint trap. He has a new medicine cabinet for the rectory and will be installing that as well. The wood bank is done with its deliveries but needs to rebuild stock of wood and needs to split wood.

-There was a discussion with the Junior Warden on setting the thermostat to run at proper times. It has been set too high in the recent past and is therefore running unnecessarily while the hall is not in use.

d.) Treasurer Debra McNeill presented her report \*see handouts included with this meeting's minutes\*

-NW energy had turned off power to the Parish Hall instead of the Rectory. Debra called and they corrected the problem, however this error caused problems with our budget billing we have through Northwestern Energy. The treasurer is working to straighten this out with the company.

-Donations were made to the Kitchen Fund and is reflected in today's budget report

-Fr. Brehe donated his supply priest stipend back to the wood bank and the building fund

The Senior Warden pointed out:

-There is still money in escrow account for further rectory improvement and we will continue to put a portion of rectory rental money into that account.

-We are running below on 2014 pledges by about \$2100 however, plate donations are running above. The budget in general in relation to income and expenses is in good shape. The treasurer feels likewise.

-He added he is pleased with the work Karen Talley has done with managing the Rectory rental. She charges a very reasonable rate and we are saving money as a result of utilizing her as our rental manager.

-Frank brought to the vestry's attention the "Operating budget line item definitions and responsibilities" document to remind us that there are individual people in charge of asking for the money needed for the operation of their area of responsibility. These totals are needed for him to prepare the 2015 budget.

\*Don made the motion to accept the Treasurer's report as presented

\*Nick seconded

\*Motion was carried unanimously

#### **IV. Old Business**

##### a.) Parish Hall improvements

-Kitchen improvements committee will be submitting a plan for improvements in the next few months

- The Junior warden said that Tom Roberts agreed to make shelves, for the adult & children's library of books for the Parish Hall and JJ Snyder will stain those shelves. It will cost approximately \$2200 for materials for this project and will begin in spring 2015. These shelves will be built solidly from 3/4 inch ply with and oak veneer for longevity.

-Don & Tom looked at the exterior of the Parish Hall and it was decided due to the poor condition of the siding, it will, at some point soon, need replaced entirely. This project will be a great expense to get what will be needed for a long lasting and attractive outcome. This project will be revisited. In the meantime the loose and fallen siding pieces will be tacked back on in the springtime 2015 when the soffits will be repainted and the gutters fixed.

##### b.) 2015 Planning and Leadership will be discussed under NEW BUSINESS

##### c.) Children's Chapel Service

-Children's area of Parish Hall layout was discussed in preparation for the first Children's Chapel on November 2nd. Don and Nick will relocate the piano this upcoming week to the North wall of Parish Hall. Don hopes to have, this week as well, the wooden divider permanently affixed to wall and floor to serve as a stable, safe and attractive children's area designation piece.

-A book from amazon.com titled "Starting a Children's Chapel" was purchased by Ashley for \$24 which the Deacon and Ashley will use as a means of ideas and reference in aid of planning Children's Chapel sessions.

-The Deacon and Ashley selected and presented to the vestry a large colorful 7'7" diameter stain master rug\*see print out of rug and pricing attached with minutes\* from an online Christian store to be purchased and used in the children's area where they can gather in front of the altar, or to hear stories during Children's Chapel. The cost is \$339.95 with free shipping. The cost would be covered under the budget amount available for Youth Ministry.

\*Deb made a motion to approve the purchase of the rug for Children's Chapel in the amount of \$339.95

\*Don seconded

\*Motion was carried unanimously

#### d.)Deacon Agreement Renewal

-The letter of agreement renewal between Christ Church and Deacon Janis Hansen was emailed to the vestry for review prior to today's meeting \*see letter attached to this meeting's minutes\*. Errors on the dates mentioned in the letter were brought to the attention of the Senior Warden.

\*Don made a motion to approve the Deacon LOA as presented with date corrections

\*Deb seconded

\*Motion was carried unanimously

-Frank will be working on a Letter of Agreement for the Deacon Janis as priest in charge for Christ Church. He will be declining to sign the agreement provided by the Diocese for a priest in charge and develop a custom LOA to suit our church and its leadership by a priest in charge.

## **V. New Business**

### a.) 2015 Planning and Leadership

-The Deacon has asked us to think of our future and asks us to think about who we are as a church. She stresses the fact that she wants a good partnership as the potential priest in charge at Christ Church. Discussion amongst the vestry was about our need/desire/ability to grow our congregation, what we want to achieve within our community as a church and thoughts on the importance of being spiritually fulfilling to our congregants no matter the number or age. It was left as an ongoing topic of discussion and something needing attention by our vestry as we approach a new year and a potential priest in

charge arrangement. It was also said that thought should be given as to how we can utilize the talents of our current parishioners.

**VI. Other items for consideration by the vestry or guests**

- a.) How can we use the money in the Mission and Outreach portion of the budget? ERD and Heifer International were mentioned. Janis suggested we visit Charity Navigator on the web to learn about reputable and transparent charities. This will be an agenda item for November's meeting.

The date for November's vestry meeting was not scheduled

Meeting was adjourned at 1:15pm