

May 17th, 2015 Christ Church Vestry Meeting

Present: Sandy Baril, Val Neely, Don Snyder, Deb McNeill , Adam & Tonya Romkema, Nick & Ashley Pairitz

I Call to Order & Invocation

The meeting was called to order at 11:20am with invocation by Val Neely.

II Approval of Last Meeting's Minutes

*Don made a motion to accept last meeting's minutes as emailed and revised. Deb seconded. Motion carried unanimously.

III Reports

a.) Clergy Report

(See copy of Deacon Report immediately following the minutes)

b.) Senior Warden Report

(See copy of Sr. Warden Report following the minutes)

c.) Jr. Warden Report

-Scheduled and coordinated painting of the Parish Hall kitchen. The painter Dean Leary will finish up this upcoming Friday or Saturday

d.) Treasurer's Report

(See attached budget & account reports following the minutes.)

-Treasurer reported we received a nice letter from the Diocese on \$310 donation to Camp Marshall for the stipend originally set aside for Rev. Blessing's Easter Service which she could not accept as an employee of the Diocese.

-Our church received a letter from insurance about raising deductible from \$500 to \$1000 for a savings of \$56 on our rate. Discussion. Consensus from vestry was to keep deductible at \$500

-Fr. Bruce's requested his mileage & stipend money be sent to Nepal Relief (in the past he has requested it go to ERD)

-Half of parish hall rental is being placed in escrow act. via Karen Tally and the other half appears in rectory income, less management rental fee.

The treasurer turned our attention to her printed reports.

-Ads from Christmastime were included in this year's advertisement budget. Our ads we run (\$40-\$60/ month) will use up our budget but Deb will meet with Sr. Warden regarding money that is available for this from another budget category.

-\$120 of the ad budget includes the Episcopal Churches of Madison County (3 way split with us and the other churches)

-A donation made for youth equipment will be reflected on next month's budget

-Deb would like to ask Deacon Janis (in charge of Christian Ed Materials budget) to authorize a purchase of a book titled "5 Languages of Love" for our adult library.

-Deb will ask Deacon Janis if a children's book purchase can be made from the Christian Ed materials budget. Ashley asked that all Children's Christian Ed purchases, materials and ideas be run by the Deacon for her approval.

- Don asked the Treasurer about the NW energy line on the operating budget. He asked why it was so high and Deb then explained that in the month of February we were under billed and therefore March's bill was higher than normal. She said we can expect to see the same kind of thing in the upcoming months for the energy bill.

Don & Nick strongly urged that someone read the meters on both the rectory and church to cross reference as it seems a mistake may have been made by the power company regarding our bill and energy usage.

-The water bill has not been received monthly. (someone will double check with the town??Whom?) The water rate will be reset to reflect the parish hall use only, as before we were getting billed for the hall and the rectory.

-The new vacuum cleaner was purchased from the Altar & Sanctuary budget but that purchase should and will be taken from the maintenance line

* Nick made the motion to accept the Treasurer's Report. Tonya seconded and motion carried unanimously

e.) Arts & Architecture Committee

-Nothing New to report but table cloths which will be covered later in the meeting.

f.) Ordination Committee

-Val distributed the quote from a Butte based media provider (see attached quote following minutes) This will provide sound and a screen in the Parish Hall to broadcast the ordination service as it is anticipated our church will not capacitate the number of attendees.

- Val said she will need 300 stamps for mailing invitations by early June.
- The program is still a work in progress and has been sent to the Bishop for approval.
- The cost for food will be \$20/person from the Shovel & Spoon (dependent on RSVP). That price includes set up and clean up.
- 2 members of the Silver Bow String Quartet are available to play prelude.
- Porta potty rental will cost \$150
- Nick will check Wed or Thurs before ordination for tent set up.
- Ashley will check on the availability of chairs through the Sheridan Public Library.
- The priest from St. Paul's & St. James will speak to congregants and decide how many will attend.
- Sandy will tell Amy Pack-Young that Children's Art classes will need to be canceled for the Friday before ordination so the Parish Hall can be setup and equipped with media.

*Nick made a motion to accept the bid for media installation in the Parish Hall for the ordination for \$739.42. Tonya seconded and the motion carried unanimously.

IV. Old Business

a.) Online Church Calendar

- There is a new church calendar on the Christ Church web pag. It can be found under the "What's Happening" selection on the side bar of the web page. It will display church events and parish hall rentals.

b.) Audit

- Deb got confirmation from Erin Rossiter about assisting with the audit. Mickey Benedict is unavailable but will ask "whom?" Janet Doornbos?? to help as well. Deb wants to the audit performed in June. She will check with former Sr. Warden Frank Ford about a date. The audit will take place in the Parish Hall.

c.)Kitchen work table budget allocation

- Tonya must know an exact amount that is available for the kitchen work table she is shopping around for. She noted that there is a very wide range of prices for stainless steel tables.
- The table Tonya is shopping for a table of counter height and one table they can sit at as well. The "nesting style" of tables would be a custom piece and thus costly.
- It was said during discussion that nesting is not absolutely necessary and the table does not have to be stainless steel either.

-Parishioner Tom Roberts is a skilled carpenter likely capable to build a nice piece however the vestry acknowledged that he is quite busy.

-Deb has the name of a local guy who may be available to build a table or tables.

-Sandy asked that we email any suggestions on this to Tonya.

-Tonya will bring her findings to the vestry for approval.

* Val moved to allocated \$1000 budget for Tonya to search for a kitchen prep table(s). Nick seconded and the motion carried unanimously.

d.) Planning for Cleanup Day May 30th 2015 9am

1. Priorities

- The sanctuary will be priority this year. The junior warden wants all the pews & wood polished & shrubs trimmed on exterior of church.

2. Food

-Don will get meat from Western Meats in Butte & beverages for cleanup day.

-Salads and desserts will be provided by the congregation.

-We will check up to see if we need to buy more plates

-Sandy will send out an email to the congregation about date and time and bringing a dish.

V. New Business

a.) Vestry endorsement for Janis

-Sandy passed around document for vestry members to sign which will go to the Diocese saying that we, the vestry, approve of Deacon Janis Hansen as priest of Christ Church.

*Vestry member Tonya and Adam excused themselves from the meeting at 12:37pm

b.) New Tablecloths

-Sandy found tables clothes for the new round Parish Hall Tables, white and made of polyester for \$15 apiece. (see attached print out following minutes)

-Discussion.

-Deb will take money out of misc. budget for the purchase.

* Val motioned to approve table cloth purchase. Nick seconded. Motion carried unanimously.

VI. Other items for Vestry Consideration

a.) *Lawn care*

-Nick suggested cutting lawn before fertilizing it now to utilize the rain we have forecasted in order to obtain the thick lawn we desire. Nick will cut the lawn this week and Don will fertilize and keep watered as needed.

b.) *Children's Chapel*

-Nick will not be here for June 7th's Children's Chapel, Adam is unavailable and Ashley needs another adult to assist, in accordance with church rules. Deb will complete required training and will assist.

VII. Next Meeting

-Next vestry meeting is set for June 14th 2015 after coffee hour.

VIII. Adjournment

*Nick made the motion to adjourn. Ashley seconded.

Meeting ended at 1pm